



ELI ENGLISH LANGUAGE INSTITUTE

**ELI International F-1 Student
Application Information**

10650 Hickory Ridge Rd. ♦ Columbia, Maryland 21044 ♦ Phone: 410-772-4740 ♦ Fax: 410-772-4067
E-mail: eli@howardcc.edu ♦ http://www.howardcc.edu/eli

IMPORTANT INFORMATION FOR APPLICANTS

This is the application for prospective students to HCC's English Language Institute.

The English Language Institute (ELI) is a part of Howard Community College (HCC), a 2-year college. The ELI serves students wishing to study full-time in the United States on an F-1 student visa.

At the ELI, students can improve their English and earn a language certificate that will help prepare them for future studies or the job market. Accepted students are admitted for six months to two years of study. Upon arrival, students take a test to determine their English level. Then, they are placed into appropriate classes.

Both the *credit degree program* and the *English Language Institute* issue I-20s to qualified international students; however, they are two separate educational levels, and admission requirements are different for each program. Please note: The College does not issue the visa. It issues the form I-20 that students use to obtain the F-1 student visa.

After studying in the ELI, students are eligible to enter HCC degree programs. Completion of studies at the Institute does not guarantee admission to degree programs at the college. Interested students may discuss future academic plans with an ELI advisor.

ELI APPLICATION PERIOD

Semester/Term	Start Dates	No Application Deadlines:
Fall	Last week of August	Applications are accepted throughout the year. But we advise that you APPLY AT LEAST 6 – 8 WEEKS BEFORE THE START OF THE ENTERING TERM (see Start Dates) to give overseas students sufficient time for application and visa processing. Applications that cannot be processed for the planned start term will be processed for the next academic term.
Spring	Last week of January	
Summer	Middle of May	


**ELI International F-1 Student
Application Checklist**
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☑ ELI APPLICATION REQUIREMENTS CHECKLIST ☑
**All
students**

- A completed English Language Institute application (enclosed)
- \$50.00 non-refundable application fee (money order, U.S. check, credit card, or cash)
- Proof of graduation from high school / college attendance
- ELI placement exam (for those already in the U.S.)

OR

Online English language placement exam: Students will be sent information on testing via email upon ELI receipt of application and application fee. There is no minimum score requirement on any test. The scores are used for placement only. The official ELI placement test will be taken upon arrival.

- Copy of passport photo page (and visa / I-94 upon arrival)
- Certification of Finances (bank statements dated within 90 days and support letters)
- Health Insurance. AFTER F-1 visa approval and PRIOR to registration for classes, students must provide proof of health insurance that covers medical care in the U.S. It is strongly recommended that coverage include medical evacuation and repatriation to student's home country.

**Transfer
Students**

- ELI Transfer eligibility form completed by current advisor
- Copy of all previous I-20s

**Students
with
Dependents**

- Copy of dependents passport / visa / I-94. Dependents (children or spouse) must also be listed on the application.

Return completed application to:

**Howard Community College
English Language Institute
10650 Hickory Ridge Rd.
Columbia, MD 21044
USA**

OR

Fax: +1-410-772-4067

For more information, contact the ELI at +1-410-772-4740 or eli@howardcc.edu

PLEASE REFER TO CHECKLIST (PAGE 3) AND SUBMIT ALL SUPPORTING DOCUMENTS WITH APPLICATION

PERSONAL INFORMATION

PLEASE TYPE OR PRINT

1. Name (legal name as it appears in your passport)

LAST / FAMILY / SURNAME

FIRST

MIDDLE

2. Address

Permanent Address in home country Send my I-20 to this address Send my I-20 to another address (please include instructions)

STREET NUMBER AND NAME

APT / UNIT

CITY

STATE/PROVINCE

ZIP / POSTAL CODE

COUNTRY

U.S. Address (if applicable): **OR** No U.S. address

STREET NUMBER AND NAME

APT / UNIT

CITY

STATE/PROVINCE

ZIP / POSTAL CODE

3. HOME COUNTRY TELEPHONE: _____ U.S. TELEPHONE: _____

4. E-MAIL: _____ 5. GENDER: Male Female

6. BIRTHDATE: ____/____/19____ (Month/Day/Year) 7. SOCIAL SECURITY NUMBER (if applicable): ____ - ____ - _____

8. RACE/ETHNICITY: (To see a list of category definitions, please visit <http://www.howardcc.edu/categorydefinitions>)

Are you of Hispanic or Latino origin? Yes No What is your race? (Select one or more of the following categories):

1-American Indian or Alaska Native 2-Asian 3-Black or African American 4-Native Hawaiian or other Pacific Islander 5-White

9. COUNTRY OF CITIZENSHIP: _____ BIRTH COUNTRY: _____

ACADEMIC INFORMATION

1. When do you plan to start your studies?

YEAR: 20____ FALL (Aug-Dec) SPRING (Jan-May) SUMMER (May-Aug)

Maximum length of time you plan to study in the English Language Institute: _____ months (Average length of study=24 months)

2. Are you transferring from another U.S. institution? Yes. School Name: _____ No

3. Did you graduate from high school? Yes No If Yes, when did you graduate? ____/____ (Month/Year)

4. Have you attended college before? Yes No



**ELI International F-1 Student
Financial Support**

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DECLARATION OF FINANCIAL SUPPORT

I, _____, of _____
Sponsor's name Sponsor's address

_____ agree to sponsor my (child / relative / friend/spouse),
City State/Country Zip code Circle one

_____, for the duration of his/her studies at the English
Student's name
Language Institute at Howard Community College.

I agree to provide financial support to the prospective student for school, personal and/or room and board expenses, to the extent that I am able as evidenced by the attached financial statement(s) bearing my name. The prospective student will not need to request institutional financial support for his/ her expenses during his/her enrollment at the English Language Institute.* I understand that he/she may not work as a condition of my sponsorship, and that this action may seriously jeopardize the student's legal status.

Sponsor's signature (mother/ father/ relative/ friend/ spouse) _____
Relationship to student Date

* Please see page 2 of application for details. Note that costs are always subject to change.

Additional Instructions for Sponsors:

1. Please submit an official financial statement that confirms the amount available for the prospective student's educational and living expenses. The statement:
 - a. Must be in English and must indicate the currency.
 - b. Must reflect funds available for immediate withdrawal (liquid).
 - c. Must be dated within 90 days of application.
2. Please fill out one sheet per sponsor. Additional forms are available at the ELI office or online at http://coned.howardcc.edu/Courses/english_language_institute/apply.htm

If you are sponsoring both Room & Board **and** School & Personal expenses, your financial statement need only show the equivalent of School & Personal expenses—the financial sponsorship for Room & Board is understood. See page 2 of the application for details.



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**ELI International F-1 Student
Room and Board Sponsorship**

ROOM & BOARD SPONSORSHIP

To be completed by Room and Board sponsor in the U.S.

If you do not have a room and board sponsor, or if your financial sponsor will ALSO provide funds for room and board, you do not need to complete this form.

SPONSOR INFORMATION

I will be providing Room and Board for _____ while he/ she studies in the United States. Student's name

Name: _____
First Middle Last

Address: _____
Street address Apt. #

City State Zip code

Phone number: (____) _____ (____) _____
Home Cell phone/work phone

E-mail address: _____

ROOM AND BOARD SPONSOR'S AGREEMENT AND SIGNATURE:

I will be providing room and board for this student. I understand that he/she may not work as a condition of my sponsorship. I understand that this would seriously jeopardize the student's immigration status.

Sponsor signature

Date



**ELI International F-1 Student
Summer Study**



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SUMMER STUDY ADVISORY

Complete this form ONLY if you plan to start studying in the ELI in the Summer term.

F-1 students who start in the summer are expected to enroll full-time in the summer, fall, and spring terms during the first year of study. Exceptions include completion of studies, official transfer, and change of program.

Applicants who wish to apply for an F-1 visa to study in the summer only and return home or transfer to a different school after the summer session should indicate their intent when applying to the ELI.

Below is a cost estimate for the summer session along with the added fall and spring semesters:

ESTIMATED COST	Summer Start for F-1 Students	
	Tuition & Books	
	Summer	\$2,900
	Fall	\$3,060
	Spring	\$3,060
	Fees	\$80
	Room & Board	\$12,800
	Personal Expenses	\$2,500
	Health Insurance	\$1,000
	Total	\$25,400

APPLICANT'S UNDERSTANDING AND SIGNATURE

I understand that, if I continue my studies in the ELI after the summer session, I am required to enroll full-time in the regular semester sessions (i.e. fall and spring) that follow.

I understand that I must be prepared to pay additional tuition expenses to cover the entire period for which I intend to study.

Applicant's Signature: _____ Date: _____