

Section 6: HCC Services & Facilities

◆ **Student Services**

▪ **Student Assistance**

Students at the ELI face many new challenges that can become overwhelming. Problems with culture shock or health can interfere with your progress in class and adjustment to life in the USA. Whether you have questions about your classes or life in America, your teachers and the staff in the ELI/ESL offices can help.



▪ **Academic Assistance**

Academic advising is a very valuable service to students at the ELI. There is also tutoring help for students. If you want to talk with someone about your plans, you can see any of the ELI Advisors. If you have a question about other classes or your level, you can talk to your teacher or someone in the ELI office. The Learning Assistance Center (RCF 340, 410-772-4822) and the ESL Testing/ Tutorial Center (HR-210) can provide tutoring and academic support services for English classes.

▪ **ESL Language/Open Labs**

There are three computer labs in the Hickory Ridge building, HR 254, 332 and 334; open lab hours (when the labs are open to all ESL students) are available from your teacher and are



posted outside each lab. During open lab hours, use the computers to practice English, do homework, search the Internet, or email your friends and family. Lab assistants are always available during open lab times to answer your questions or help you with computer problems. As an ELI student, you may also use several of the computer labs on campus. In the ELB building, non-ESL labs are in ELB 110 and in ELB 210 where there is a walk-in English lab with

tutoring services. Although ELB computer labs might not have ESL specific programs or assistance, you may use them for the Internet and other programs. Please observe HCC rules for proper computer use.

▪ **Welcome and Information Center (RCF-114 / 410-772-4800)**

The Welcome Center offers information for students about HCC programs, services, and scheduled events. It also issues parking permits, and validates student ID cards.



- **Student Life (SA-201 / 410-772-4896)**

HCC's Student Life offers something for everyone. Getting involved in student activities, as a planner or a participant, is a great way to make new friends, learn about American culture and practice your English. The Student Life office also has many special services, such as discount tickets to United Artist Movie Theaters, the Maryland Renaissance Festival, King's Dominion, and Six Flags, as well as trips to New York City each semester. This office also provides students with information regarding available housing in the area.



- **Café on the Quad (RCF-120 / 410-772-4960)**

The Café on the Quad is the HCC cafeteria. It offers a daily entree station, soup and salad bar, deli sandwiches and grilled items made to order, pizza, assorted beverages, desserts, ice cream and frozen yogurt. Check your email at the computer stations while you eat your lunch! Its hours of operation:

Spring and Fall:

Monday – Thursday 7:30am – 7:30pm

Friday 7:30am – 2:00pm

Summer:

Monday – Friday 7:30am – 2:00pm



- **Game Room (SA-101 / 410-772-4936)**



The Game Room has a wide-screen TV, a pool table, table tennis, foosball, and free arcade game machines. There are many tournaments are sponsored and run each semester with prizes and trophies. Board games and playing cards are also available.

- **Cashiers Office (RCF-215 / 410-772-4850)**

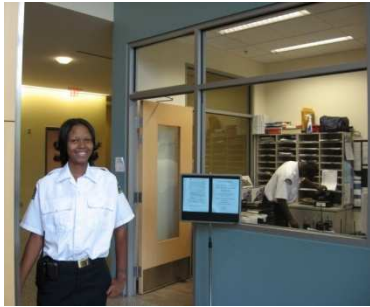
The Cashiers Office is where you go to pay tuition and fees for your ELI classes. Remember that all tuition must be paid in full at the time of registration. It is open from 8:45am to 8:00pm Monday to Thursday and from 8:45am to 5:00pm on Friday. Please go online to find different methods of payment:

www.howardcc.edu/admissions/pay/



- **Security Services (RCF-117 / 410-772-4225)**

Security officers are on duty 24 hours a day at HCC. If you have any security problems, don't



hesitate to talk to them. If you cannot find a security guard when you need one, just pick up a red security telephone and stay on the line until an officer answers. You should also contact Security Services at the above number if you lose your student ID card.

If you lose something in the Hickory Ridge (HR) building, first go to the Welcome Desk at the entrance of HR to find out if the item has been turned in. After 30 days the Welcome Desk turns lost items over to Security Services (see phone number above).

- **Student Clubs (SA-201 / 410-772-4896)**

One great way to make new friends and practice your English is to join a college club. There are many different kinds of clubs for almost every taste! If you are interested in joining a club or learning more about the clubs on campus, you can contact the Student Activities Office.



- **Personal Counseling (RCF-302 / 410-772-4840)**

College can sometimes be very difficult and stressful. Counseling provides an opportunity for you to talk with an objective professional about your concerns. What is discussed with a personal counselor will remain confidential and will not be shared with others. There is short-term



individual and couples counseling available to students who are struggling with a variety of issues, including anxiety, depression, interpersonal relationships, substance abuse, stress management, adjustment to college, test anxiety, and self esteem issues. These services are available from 8:30am to 8:00pm on Monday to Wednesday and 8:45am to 5:00pm on Thursday and Friday.

- **Children's Learning Center (410-772-4150).**

The Children's Learning Center provides childcare services for the children of students, faculty, and staff. Part-time and full-time child care services are available for children ages six weeks to four years. Rates vary depending on the age of the child.



- *Intramural Sports*

The college schedules a variety of sports activities. Activities vary from year to year based on student interest. Flag football, indoor volleyball, basketball and soccer have been scheduled during open time. Contact the Office of Student Activities at 410-772-4896.



- *Tuition Payment Plan*

Tuition payment plans are available to enable qualified students to make monthly payments towards their estimated tuition and fees for the semester. For further information please contact the ELI office.



◆ Facilities

- *The Hickory Ridge Building:*

Most of the classrooms for the ELI are located in the Hickory Ridge Building. There is also a Student Lounge with vending machines in this building and the main Language Lab located in room 254.

- *ELB:*

The ELI Office in ELB is located in room 140. Level 3A students and above have some courses in the ELB. You can also find computer labs, the multi-cultural office, many private areas for conversations or group study, and a Starbucks Café.

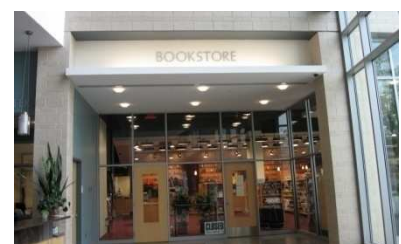


- *RCF (Student Services Hall):*

The Student Services Hall is home to the Welcome and Information Center, Cashier's Office and Security Services, as well as a cafeteria and bookstore. This building is where students go to pay their bills, obtain student IDs, and find out general information about the school. It's also a popular place for students to eat lunch.

- *Bookstore (RCF113 / 410-772-4816):*

The HCC Bookstore provides students with a wide selection of books and HCC souvenirs. If you want a book that is not at the Bookstore, you can order it by talking to a cashier and paying 50% of the book's price in advance.



- ***Athletics and Fitness (Athletics and Fitness Center / 410-772-4804):***

You may use HCC exercise facilities after showing your student ID to the attendant. The College also has different men's and women's sports teams, which you may be able to participate in, including soccer, cross-country running, volleyball, basketball, track, lacrosse and softball. Please make use of the new track and athletic fields!



- ***Library (L-200 / 410-772-4922):***



The library is open to all ELI students. It has over 45,000 items of reference material and study aids. You need to bring your HCC student ID if you want to check out library materials. If you do not bring your books back on time, you will be charged a minimum of 30 cents a day. Remember to turn off your cell phone and to be quiet in the library.

- ***Parking:***

HCC has many parking lots available for students. However, remember to park **ONLY** in designated student parking areas. If you park in other areas, you will get a parking ticket and have to pay a \$20 fine. Also, remember **not** to park in the blue handicapped parking spots unless you have a special handicap permit. If you park there without a permit, you will receive a ticket for a \$100 fine.

